



Project Name and Brief Description (this section must be filled out)

Important: Projects depicting the Detroit RiverWalk, the Dequindre Cut Greenway or employees of the Detroit RiverFront Conservancy must attach the portion of the script that pertains to the particular scene along with this application.

Type: Commercial Non-Profit Government Student

Format: Feature Film Music Video Documentary TV/Cable Movie TV/Cable Program

TV/Cable Ad Commercial Still Photography Internet Program Internet Ad

REQUESTOR INFORMATION

Production Company:			
Address:			
City/State/Zip:			
Business Phone:			Fax:
Primary Contact:			
Email Address			
Mobile Phone:			

BILLING INFORMATION (if different from above information)

Permission of the Detroit RiverFront Conservancy is required for any film/video or still photo shoot if the shoot results are or will be used for commercial purposes (i.e. a commercial or photo layout for a magazine, advertising or television/movies.) Fees for student projects are waived when students provide an original signed letter from their teacher, professor or advisor on official school letterhead.	Fee (US\$):	\$750.00 (US \$) for four (4) hours \$1,500.00 (US \$) for eight (8) hours \$300.00* (US \$) anything over eight hours <i>*per hour</i>
Name/Phone		
Address		

TITLE	NAME	PHONE/EMAIL	
Producer:			
Director:			
Production Manager:			
Location Manager:			
INSURANCE COMPANY			
Name:	Policy #:		
Agent:			
<i>Attach a certificate of insurance with the "Detroit RiverFront Conservancy" named and proof of \$1 million of liability insurance. [Should also include the hold harmless agreement]</i>			
LOCATION DETAIL			
Location Description (area, landmarks, nearest cross street)	Film Shoot (date and time)	Number of On-site Crew	Brief Scene Description
PARKING PLAN: <i>Describe vehicle on-site parking plan. Number and size of trucks, cars, trailers, etc. and time period</i>			
APPLICANT CERTIFICATION			
<p>I certify that the information submitted herein, including all attachments, is accurate and complete and that I have read and understand and agree to abide by the requirements contained on all attachments, including liability insurance and performance bonding requirements. I understand that fees must be received by the Detroit RiverFront Conservancy 48 hours prior to your scheduled shoot if approved.</p>			
<i>Applicant/Authorized Representative (Print or Type)</i>		<i>Signature</i>	<i>Date</i>